

**BY ORDER OF THE COMMANDER
AIR EDUCATION AND TRAINING
COMMAND**



AIR FORCE INSTRUCTION 36-2646

**AIR EDUCATION AND TRAINING
COMMAND
Supplement**

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Personnel

**SECURITY FORCES TRAINING AND
STANDARDIZATION EVALUATION
PROGRAMS**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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This supplement implements and extends the guidance of AFI 31-2646, *Security Forces Training and Standardization Evaluation Programs*, 13 April 2012. This supplement is not applicable to Air National Guard or Air Force Reserve units, unless mobilized under AETC. Submit recommended changes and questions about this publication to the office of primary responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*, through the appropriate chain of command. This instruction may be supplemented. Records Management: ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with (IAW) AF Manual 33-363, *Management of Records*, and disposed of IAW the Air Force Records Disposition Schedule (RDS) located at <https://www.my.af.mil/afrims/afrims/afrims/rims.cfm>. See Attachment 1 for a glossary of references and supporting information.

SUMMARY OF CHANGES

This publication is substantially revised and must be completely reviewed. It superseded AFI36-2225 AETCSUP1, *Security Forces Training and Standardization Evaluation Programs*, 24 Apr 2010. It incorporates AFI 10-249, *Security Forces Combat Readiness Program*.

2.3.11.2. (Added) Reviews the unit manning document and ensures positions are properly coded with appropriate Air Force Specialty Codes and specialty shreds.

2.5.1.1. **(Added)** Initial instructor evaluations will be conducted by the S-3/Training NCOIC.

2.5.1.2. **(Added)** Recurring instructor evaluations may be conducted by any qualified instructor. Stan/Eval annual evaluations can be counted as a recurring evaluation.

3.2.3.2. Ensures the AETC SF Training Manager is advised if unit will not fill prior to 60 calendar days of class start date (CSD).

3.2.4.5.1. **(Added)** Develops a Mission Readiness Training (MRT) and Non-MRT database to track allocations. This database will include course name, course number, class number, class start date, funding type, Training Line Number (TLN), and trainee's name and rank.

3.2.4.5.2. **(Added)** Coordinates with the UDM; ensures required pre-deployment Non-MRT courses listed in the ETCA website are scheduled through the AETC SF Training Manager.

3.4.3.1. Units not filling allocations 60 days prior to the "use or lose" date will lose the training allocation. The training allocation will be reassigned to another AETC unit.

3.4.3.2. **(Added)** Prior to submitting "out of cycle" requests to AETC SF Training Manager, S-3/Training will coordinate with the Unit Resource Advisor and ensure unit funds are available to cover TDY costs for the duration of the training course. S-3/Training will notify the AETC SF Training Manager of any "out of cycle" training cancellations immediately. Written justification from the DFC for "out of cycle" training cancellations will be submitted to AETC SF Training Manager within three duty days of the cancellation request.

3.4.4. All quota movement requests will be submitted through the AETC SF Training Manager.

3.4.4.2.1. **(Added)** NOTE: All Non-MRT courses are Unit/MAJCOM funded "P" quotas and cannot be converted to fully funded "T" quotas.

3.4.6.1. **(Added)** The TRQI for AETC SF is "A0J0"; MRT and Non-MRT course requests are submitted to AFPC/DPSIT MRT at afpc.dpsit.mrt@us.af.mil by the AETC SF Training Manager.

3.4.6.2. **(Added)** The AETC SF Training Manager will submit the below course requests with HQ ACC/A7STT at

<https://afkm.wpafb.af.mil/community/views/home.aspx?Filter=OO-SF-AC-48>:

3.4.6.2.1. **(Added)** ACC AT Level II

3.4.6.2.2. **(Added)** ACC M2 Course

3.4.6.2.3. **(Added)** ACC Mk19 Course

3.4.6.2.4. **(Added)** ACC M105 Course

3.4.6.2.5. **(Added)** ACC TASS Operator

3.4.6.2.6. **(Added)** ACC TASS Administrator

3.4.6.3. **(Added)** The AETC SF Training Manager will submit the below course requests through HQ AFSFC at

<https://afkm.wpafb.af.mil/community/views/home.aspx?Filter=21571>:

3.4.6.3.1. **(Added)** Evasion and Conduct after Capture (ECAC).

3.4.6.3.2. **(Added)** Advanced Designated Marksman Course (ADMC).

3.4.6.3.3. **(Added)** Close-Precision Engagement Course (CPEC).

3.4.6.3.4. **(Added)** Defensive Driving course for protective services details.

3.4.6.3.5. **(Added)** Fly Away Security (FAST) Course.

3.4.6.3.6. **(Added)** Active Shooter Incident Response Instructor Course.

3.4.6.3.7. **(Added)** Common Remote Operated Weapons Systems (CROWS) Course.

3.4.6.3.8. **(Added)** Mine Resistant Ambush Protected vehicles (MRAP) Course.

3.4.6.3.9. **(Added)** Yuma Proving Grounds Canine Course.

3.4.6.3.10. **(Added)** Tactical Security Element (TSE) Course.

3.4.6.3.11. **(Added)** Law and Order Course.

3.4.6.3.12. **(Added)** MATV/MaxPro Course.

3.4.6.3.13. **(Added)** Active Shooter Incident Response Instructor Course.

3.5.2.1. **(Added)** Course replacement or swap requests will be submitted to the AETC SF Training Manager no later than 15 days prior to CSD.

3.5.2.2. **(Added)** Course cancellation requests will be submitted to the AETC SF Training Manager no later than 30 days prior to CSD.

3.5.3.1. No-show justifications for training allocations will be endorsed by the DFC before the student is rescheduled.

4.1.3. **(Added)** Commanders will incorporate *Defender's Edge* resiliency training into home station training. *Defender's Edge* main points can be taught as stand-alone lessons or by incorporating the concepts and principles into lessons already taught during annual training. EXAMPLE: CATM instructors can personalize lesson plans to teach selected main points of *Adrenaline Management* prior to moving to the firing line. Commanders have broad discretion on how *Defender's Edge* and resilience programs are implemented in the unit to meet organizational needs. However, this training should be interpersonal and not conducted via computer based training (CBT) or slide deck reviews.

4.2.2.1.1. **(Added)** AETC/A7S must formally review/approve Standard Form 182, *Authorization, Agreement and Certification of Training*, and the proposed training curriculum prior to an SF unit expending AETC funds to procure training

conducted by private organizations.

4.2.3.2.1. **(Added)** Submits Standard Form 182 and proposed training curriculum to AETC/A7S for review/approval before expending AETC funds to procure training conducted by private organizations.

4.2.4.8.1. **(Added)** Includes base entry/access control training IAW AFI 31-113, *Installation Perimeter Access Control*, during Phase 1 qualification training.

4.3.16.4.3. Requirement no longer applies to AETC organizations.

4.3.16.4.3. Locally developed questions will be validated by the AETC Combat Arms Manager.

4.3.19.4.1. The UTM will update the appropriate shred/skill level for MWD (3P031A) or CA (3P031B) in MilPDS within five duty days of the member's return to station.

4.4.2.1. **(Added)** Graduates of the HQ AFSFC Active Shooter Incident Response Instructor (ASIRI) course are qualified SMC instructors. Ensure the qualification is documented in AFTR using the AF Form 797, SMC.

4.4.4.1. **(Added)** Evaluators will be task qualified as an SMC trainer/instructor prior to conducting annual SMC trainer evaluations. Initial SMC trainer/instructor evaluations will be conducted by the S-3/Training NCOIC.

4.5.5.1. **(Added)** Initial Active Shooter instructor evaluations will be conducted by the S-3/Training NCOIC. Evaluators conducting annual Active Shooter instructor evaluations will be task qualified as an Active Shooter instructor.

4.7.5.3. Units must ensure personnel have 24 hour access to the ULC.

5.4.1.3. HQ AETC/A7S CUI checklists will be utilized to inspect functional areas or work centers. These checklists capture HAF CUI Core Checklist items in addition to AETC supplementation.

5.4.1.3.2. Units will develop and utilize localized checklists during Functional Area Inspections to ensure local policies and procedures are captured and inspected. These checklists may be integrated with the AETC CUI Core Checklist, or maintained as a separate document. HAF and AETC CUI checklists are located at the Air Force Inspection Agency Checklist Service webpage <https://www.my.af.mil/reservenetprod2/checklistservice/home.aspx>.

5.4.3.5. Written evaluations are required by AETC for all duty positions requiring a DPE.

5.4.3.5.2. **(Added)** Assign point values to questions in advance of the written evaluation; the evaluation will consist of at least 25 multiple-choice questions.

5.4.3.5.3. **(Added)** Units will establish local procedures to secure all forms of testing media used for written tests.

5.4.3.6.1. **(Added)** e-TTPG TPCs will be used to administer the performance portion of DPEs. If an e-TTPG TPC is not available, or when supplementing e-TTPG TPCs, Stan-Eval and S-3/Training will forward the TPC to the S-

3/Operations Officer for approval.

5.4.3.7.3. **(Incorporating AFGM1)** Weapons used during M4/M9 performance evaluations will be readily identifiable; the M4 must have a blue muzzle cap affixed to the compensator and the M9 must have blue tape (i.e. painters tape) wrapped around the pistol grip. Magazines used will be readily identifiable through the use of blue tape or blue paint. The M4 and/or M9 used during the performance evaluation will be cleared by a certified clearing barrel attendant IAW AFMAN 31-229, *USAF Weapons Handling Manual*. Additionally, prior to initiating performance evaluations, the evaluator will verify the weapon is cleared, by locking the bolt/slide to the rear and inserting a cleaning rod into the muzzle end of the barrel until it passes through the bore and chamber to ensure no ammunition is present in the chamber, and then remove the cleaning rod. **NOTE:** Use of live ammunition or spent brass casings is not authorized for performance evaluations. Dummy rounds are the sole authorized rounds for performance evaluations and will be maintained and strictly controlled by Stan-Eval.

5.4.3.7.4.1. **(Added)** During the weapon performance evaluation, “On-duty” weapons may be stored in a locked metal cabinet. The cabinet will be located in the same room as the evaluator, but not within eight feet of the evaluation area. The evaluation area should be clearly demarcated with blue tape or blue paint. The person being evaluated will remove his/her home-station duty belt or DFLCS kit with the weapon still in the holster (M9) or remove the magazine (M4) and place the weapons in the cabinet. The evaluator will lock the weapons in the cabinet and maintain possession of the key throughout the evaluation. After the weapon evaluation is complete, the person being evaluated will exit the demarcated evaluation area. The evaluator will unlock the weapon storage cabinet and the evaluated member will retrieve his/her duty weapons.

5.4.4.1.7.1. **(Added)** Confinement DPEs are not required for AETC installations without facilities. A functional area inspection will be conducted IAW paragraph 5.4.4.1.

5.4.4.3.9.2. All E-6 and below S-Staff personnel will maintain Operations Flight duty position certifications. DPEs will not be conducted for the actual S-Staff function.

5.4.5.1. **(Added)** DPE reports (hard or electronic) will be maintained IAW with the records disposition schedule at

<https://www.my.af.mil/afrims/afrims/afrims/rims.cfm>.

5.5.2. For non-critical duty positions, individuals must receive at least a 70% to pass the written portion of the DPE. For critical duty positions, individuals must receive at least an 80% to pass the written portion of the DPE.

5.5.4.1. If any task is not successfully completed on the second attempt, the individual will receive a “No-Go” for that particular weapon. In addition, the individual will then immediately have their authority to bear the firearm associated

with the “No-Go” withdrawn IAW AFI 31-117, *Arming and Use of Force by Air Force Personnel*.

5.5.5.1. If the written portion of a DPE is failed, the trainee will be allotted no more than 30 calendar days of supervisor/trainer-administered review training prior to being rescheduled for a reevaluation.

5.5.6.2. S-3/Training will verify completion of review training and notify Stan/Eval to schedule a complete DPE (written, verbal and performance). Stan/Eval will reevaluate the individual no later than 30 calendar days after being notified by S-3/Training.

6.4.3.2.1. **(Added)** DFCs will provide Tier 2B training to defenders postured against a DWS UTC, but not tasked during their deployment vulnerability window, prior to Tier 3 sustainment training courses.

6.4.6.2.1. **(Added)** Initial allocations for IDC3 will be determined during annual data calls, additional seats may be allocated through the MRT “out of cycle” program.

6.4.7.2.1. **(Added)** Initial allocations for CLC will be determined during annual data calls, additional seats may be allocated through the MRT “out of cycle” program.

6.5.2.4.1. **(Added)** When an RTC report card is not provided by the RTC, the defender’s RTC course completion certificate will be used as documentation of training completion.

7.2.6.1.1. **(Added)** Ensures MWD teams are validated by the Kennel Master to detect all trained odors prior to RTC attendance. MWD teams will be detection certified before deployment. Patrol trained MWDs will be evaluated by the Kennel Master prior to RTC attendance.

7.2.6.3.1. **(Added)** Provides a copy of the AAR to the AETC SF Training Manager.

7.5.2.22.7.1. **(Added)** If a report card is not provided by the RTC, the student's course completion certificate will be used to support AFTR documentation.

DAVID F. DEMARTINO, Colonel, USAF
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Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****Prescribed Forms***

This publication does not prescribe any forms

Adopted Forms

AF Form 847, Recommendation for Change of Publication, 22 September 2009

Abbreviations and Acronyms:

AETC—Air Education and Training Command

ACC—Air Combat Command

CATM—Combat Arm Training and Maintenance

CBT—Computer Based Training

CSD—Class Start Date

DFC—Defense Force Commander

DFLCS—Defensor Fortis Load Carrying System

HAF—Headquarters Air Force

MRT—Mission Readiness Training